

**PROCEDURES FOR PUBLIC HEARING
ANNEXATION AGREEMENTS**

2/17/2015

1. Mayor calls hearing to order.

This public hearing will please come to order. This public hearing has been called by the Village Council to consider a proposed First Amendment to an annexation agreement for the property located at 5850 Janes Avenue.

Notice of this hearing was published in the Downers Grove Suburban Life on January 28, 2015.

2. Mayor summarizes procedures to be followed.

I would like to summarize the procedures which we will follow for tonight's public hearing.

1. I will ask the Manager to summarize the amendment to the annexation agreement and identify the property involved.

2. I will ask any representatives of the owner who may be present this evening to make a brief presentation regarding the amendment to the annexation agreement or the property involved.

3. The Village Council will thereafter have the opportunity to ask questions or make comments.

4. Members of the public will then be offered an opportunity to ask a question or make a comment regarding the amendment. Statements may be presented for the record, either written or oral, and any petitions or other documents or information relevant to this public hearing may be submitted at this time.

5. Thereafter we will adjourn the hearing.

At this hearing, witnesses will not be sworn and a verbatim written transcript of the statements or testimony given at the hearing will not be prepared. However, a recording of the proceedings will be made on Village equipment and retained until minutes of the hearing have been prepared and approved by the Village Council.

- 3. Staff summary.**
- 4. Questions or comments from the Village Council.**
- 5. Questions or comments from the public.**
- 6. Adjournment.**

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